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**APPROVED**  
**TOWN OF PELHAM**  
**BOARD OF SELECTMEN - MEETING MINUTES**  
**July 21, 2020**  
APPROVED – August 4, 2020

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**CALL TO ORDER** – Mr. Haverty called the meeting to order at approximately 6:30PM

**PRESENT:** Robert Haverty, Heather Forde, Jaie Bergeron, Hal Lynde,  
Kevin Cote

**ABSENT:** Town Administrator Brian McCarthy

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**PLEDGE OF ALLEGIANCE**

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**MINUTES REVIEW:**

**July 7, 2020:**

**MOTION:** (Cote/Forde) To approve the July 7, 2020 meeting minutes as amended.

**VOTE:** (5-0-0) The motion carried.

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**ANNOUNCEMENT(S)**

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*PRESS RELEASE: The First Congregational Church of Pelham wishes to announce that, out of an abundance of caution, the 114th. Pelham Old Home Day will look much different than the previous 113. Sadly, all on site activities are cancelled. We will still have 2 traditional Pelham Old Home Day events, the Quilt Raffle, and the Grand Parade. 4 beautiful quilts made by members of the First Congregational Church can be viewed shortly on our [www.pelhamoldhomeday.org](http://www.pelhamoldhomeday.org) website. Quilt Raffle tickets may be purchased either online or from church members. The drawing for the quilts will be held at 4:00 p.m. on Old Home Day, Saturday September 19, 2020. The Old Home Day Grand Parade will be all “on wheels.” In cooperation with the Pelham Police Department, we will hold an approximately hour-long parade with the goal of parading through most Pelham neighborhoods. The Grand Parade will roll out at 1:00 p.m. on Old Home Day, Saturday September 19, 2020, and we hope you will join us! We hope that all the clubs, music groups, teams, church groups, beauty queens, scouts, classic cars, community organizations, businesses, politicians, and individuals that always come out for our Grand Parade will find a vehicle and be a part of this special Pelham Old Home Day event. We also hope that neighborhoods will organize to greet the parade participants as they roll through. Please check out the [www.pelhamoldhomeday.org](http://www.pelhamoldhomeday.org) website to see how to be a part of the parade website.*

**OPEN FORUM**

Counsel on Aging Chairperson Yvonne LaGarde came forward to speak about the Counsel on Aging accomplishments and struggles in the future. Mr. Haverty thanked Ms. LaGarde for her remarks and congratulated the COA on their accomplishments. Mr. Lynde thanked the counsel for the work that they do. He stated the Board would be receptive to the Hobbs Center Director coming forward with the needs of the center.

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Charlene Takesian came forward to remind the public there would be a concert on the Village Green July 22<sup>nd</sup> from 6pm to 8pm. They ask that people attending wear a mask and maintain social distances.

**APPOINTMENT(S)**

**Health Officer Karen McGlynn and Fire Chief James Midgley– COVID-19 Pandemic update**

Ms. McGlynn provided information regarding the latest statistics in Pelham and the State. Presently the State has 565 people infected with Covid-19 with Hillsborough County leading with the most cases (328) in the State. Pelham was holding at 5 cases. She and Chief Midgley have been working with the District Health Department in Nashua. She said they have been working to update their Point of Distribution (‘POD’) plan in the event there are vaccines the Town will be ready. They are also working on a plan for testing. She and Chief Midgley have been working with the School District to evaluate the school buildings and to make a decision whether or not to open school full time.

Chief Midgley informed the Town’s original POD plan was done approximately eighteen years ago and built around a high security incident (terrorist attach). They kept the original plan and created a vaccination plan and a Covid testing plan. Each of the plans will be able to be utilized depending on what the incident is. Chief Midgley noted the Fire Department had received \$13,000 (+) grant from FEMA for pandemic supplies. He described the current marketplace and ability to obtain supplies.

Mr. Cote asked the Chief if he had comments regarding the upcoming election in September. Chief Midgley believed they had a working plan but would still need to do some fine tuning. Ms. McGlynn added the process would take patience from everyone. She said although Pelham and the State were currently in good shape it was only one of four states that had not had a resurgence. She said now was not the time to get confident; they needed to continue doing what they were doing.

**Town Beach update**

Mr. Haverty took the agenda out of order to be able to have Ms. McGlynn’s input. He stated to date the Town had sold 308 permits: 10 at no charge to veterans. There were 23 people on the third wait list. On July 12<sup>th</sup> there were 57 patrons on the beach at the 3pm count; there were 51 on the beach at 1pm. On July 19<sup>th</sup> there were approximately 30 throughout the day with a high count of 44. He asked Ms. McGlynn’s thoughts about the utilization of the passes and wait list. Ms. McGlynn felt 51 and 57 people were quite a lot on the beach given they were supposed to be social distancing. She understood there was currently a heat wave and people wanted to utilize the beach; however, she would like to continue monitoring and reviewing numbers before opening up any additional passes.

Mr. Cote noted he was at the beach on Sunday and found it interesting that the beach (sand) area was not too bad; however, there were a lot people (children) congregating on the docks. Ms. McGlynn said they would keep an eye on that.

Mr. Haverty suggested watching the numbers during the next couple weeks and give Mr. McCarthy, Chief Midgley and Ms. McGlynn the latitude to make a decision regarding releasing more passes. He would expect the Board to be updated. There was no objection.

**Ned Raynolds – ReVision Energy: Solar Panel project update**

Mr. Raynolds provided the Board with an overview (via Power Point) and update of the solar project and the current status. Site visits and roof structure reviews were conducted at the Town Hall, Police

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94 Station, Fire Station, Library and Hobbs Community Center. Most recent electrical data was compared  
95 to the projected solar production to determine how the solar production could offset the building usage.  
96 They will also review the new public works building. Mr. Raynolds pointed out the Town will have  
97 an option to purchase the solar arrays after 5 years at 60% of its original capital cost, or the Town could  
98 remain on the power purchase agreement to term (20-30 years). He provided a summary of the work  
99 needed for each building and spoke about the number of panels that could be installed. The total  
100 anticipated generation was 475kW across five buildings

101

102 The next steps are to:

- 103 1) negotiate the power purchase agreements,
- 104 2) ReVision to secure project financing by August 15, 2020,
- 105 3) Sign power purchase agreements by August 31, 2020,
- 106 4) ReVision to build solar arrays by December 31, 2020

107

108 Mr. Lynde asked for more information regarding the anticipated kW and if they could go above that  
109 amount. Mr. Raynolds replied a small customer generator, defined as under 100kW AC, would get  
110 some value reimbursed for the transmission and distribution cost. When exporting to an array that is  
111 larger, the customer would only get the default energy rate. Mr. Lynde asked if the meter would be  
112 turned backwards if power was fed back into the system. Mr. Raynolds didn't know if the meter  
113 physically turned backward; however, there were different ways the kW hours were accounted for with  
114 a small versus a large customer generator.

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116 Mr. Bergeron asked when the data was pulled for the Library. Mr. Raynolds replied he received  
117 information earlier in the day from Liberty for the past year through last month. Mr. Bergeron believed  
118 it would be hard to go by those numbers because the building was closed for some time (due to Covid).  
119 He wanted to know at what point the project wouldn't be worth doing. He wanted to know if the  
120 Library's numbers didn't call for having a solar array on the building if the energy could be used for  
121 other Town buildings. Mr. Raynolds replied he needed to go over the numbers and verify the usage.  
122 He said the Library was strange because some months had 1,000kW hours and others have 100kW  
123 hours. Mr. Bergeron suggested reviewing last year's numbers. Mr. Raynolds agreed he would review  
124 the numbers. Mr. Cote added that school had also been out since March and there is usually a lot of  
125 after school activity that occurs. Mr. Raynolds said he would do some interpolation of the numbers  
126 and speak to Mr. McCarthy.

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128 Mr. Haverty thanked Mr. Raynolds for providing the update.

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130 **DISCUSSION(S)**

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132 **Agricultural Commission appointments**

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134 Mr. Haverty stated two weeks ago the Board went through ten interviews for the candidates for the  
135 Agricultural Commission. There were five full-time and five alternate members. Full-time  
136 membership is as follows: Two: 3-year terms, Two: 2- year terms and One: 1-year term. Mr. Haverty  
137 noted although there were ten candidates, only nine were viable due to feedback from Town Counsel  
138 indicating only one Planning Board member may sit on the Agricultural Commission because they  
139 already had a Planning Board member sitting on the Zoning Board.

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141 The following nominations/motions were made:

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**MOTION:** (Forde/Lynde) To appoint Jessica Edwards to a three-year full-time position  
on the Agricultural Commission.

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**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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**MOTION:** (Cote/Lynde) To appoint Laura Spottiswood to a one-year alternate position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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**MOTION:** (Lynde/Forde) To appoint Jenny Larson to a two-year full-time position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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**MOTION:** (Cote/Lynde) To appoint Stephen Doherty to a three-year full-time position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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**MOTION:** (Forde/Lynde) To appoint Cindy Kirkpatrick to a two-year full-time position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – No  
Mr. Lynde - Yes  
Mr. Cote - Yes

(4-1-0) The motion carried.

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152 **MOTION:** (Forde/Cote) To appoint Theresa Wentzell to a one-year full-time position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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154 **MOTION:** (Lynde/Cote) To appoint Jeff Caira to a three-year alternate position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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156 **MOTION:** (Cote/Forde) To appoint John Spottiswood to a two-year alternate position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

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**MOTION:** (Cote/Forde) To appoint Stephanie Kelly to a three-year alternate position on the Agricultural Commission.

**ROLL CALL VOTE:** Mr. Haverty – Yes  
Ms. Forde – Yes  
Mr. Bergeron – Yes  
Mr. Lynde - Yes  
Mr. Cote - Yes

(5-0-0) The motion carried.

159 Mr. Cote believed the members would need to be sworn in by the Town Clerk. He will check with Mr.  
160 McCarthy. He offered to organize the first meeting. Mr. Haverty thought that would be a good idea.  
161 There were no objections.

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163 **Livestock Ordinance update**

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165 Mr. Cote stated he made amendments to the document based on the Board’s comments and provided a  
166 revised ordinance to the Board. He believed the document was ready to be scheduled for two public  
167 hearings. Mr. Haverty stated the Board would conduct the first public hearing at their next meeting.

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169 **Drought update**

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171 Mr. Haverty stated Pelham was currently in a ‘moderate drought’ as they were two weeks ago. He said  
172 there was some evidence of people having issues with their wells. He mentioned most communities  
173 around Pelham had taken some type of action in terms of water usage. He asked if the Board wanted  
174 to follow suit and ask the Town to do a drought mitigation plan. The Board discussed how to proceed  
175 and decided to ask residents for voluntary cooperation and coordination. They would send out a press  
176 release and post where appropriate the recommendation for people water their lawns every other day,  
177 odd numbered days for odd numbered houses and even numbered days for even numbered houses.  
178 Watering a vegetable garden will be exempt. This will stay in effect until further notice. The Town  
179 will set the example; Mr. McCarthy will be tasked to work with Boyden Landscaping regarding such.

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181 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

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183 Mr. Bergeron told the Board he met a woman from Town who was coming from picking up her daughter  
184 at summer camp. He asked her if her child was happy with how things were going and was told going  
185 to camp was her child’s favorite thing to do all summer. He was glad the Board made it happen.

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187 Mr. Cote provided the Board with a summary of a case (on Currier Road) that was in front of the  
188 Planning Board. He explained that the proposal was a residential conservation subdivision and there  
189 was an area that would possibly be offered to the Town as donated open space. He displayed a plan  
190 and showed the open space area; there was a ‘dog leg’ portion that contained the well system for the  
191 development. He said the project engineer wanted to know if the Town would be interested in including  
192 that ‘dog leg’ section (containing the community well) or if they would prefer to cut that area off for  
193 inclusion in the development’s homeowner’s association open space areas. Mr. Lynde said the land  
194 Mr. Cote spoke about (for possible Town acceptance) would triple the size of Wolven Park and would  
195 also have a snowmobile trail. Mr. Cote showed the location of the trail and where it would be adjusted  
196 to maintain a connection. He stated the engineer was looking for feedback whether the Town would  
197 want the land or have it included in the association’s land. Mr. Cote liked the idea of keeping the land

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198 in one piece so it would be maintained as a natural buffer to land further down on Route 38. Mr. Lynde  
199 believed the plan showed the area as being open space (whether or not the Town accepted the land or  
200 it stayed with the homeowner's association).

201 Mr. Cote informed the Planning Board land use subcommittee would meet Thursday, July 23<sup>rd</sup>  
202 beginning at 7pm in Sherburne Hall. The public is invited to attend. The subcommittee would discuss  
203 redoing the residential conservation subdivision ordinance. They will also consider something  
204 regarding tree cutting. Mr. Cote ended by speaking about the upcoming elections. He pointed out most  
205 of the volunteers were from the senior community and believed they may see a drop in the number of  
206 volunteers. He thought it would be nice to see new volunteers come forward.

207  
208 Ms. Forde stated she sat in on a meeting with the Fire Chief, Health Officer, and others regarding the  
209 partnership between the schools and Town for the school's reopening. She said the new School  
210 Superintendent was doing a good job weighing all options. The schools will make an announcement  
211 on July 29<sup>th</sup> regarding what schools will look like for the coming year.

212  
213 Mr. Haverty reported the Budget Committee's schedule had been officially established. The first  
214 meeting will be held September 3<sup>rd</sup>.

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216 **ADJOURNMENT**

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**MOTION:** (Lynde/Forde) To adjourn the meeting.

**VOTE:** (5-0-0) The motion carried.

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219 The meeting was adjourned at approximately 8:03pm.

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Respectfully submitted,  
Charity A. Landry  
Recording Secretary