

NOTICE

EFFECTIVE IMMEDIATELY:

FOOTING, FOUNDATION REBAR INSPECTIONS WILL BE REQUIRED ON ALL ADDITIONS THAT HAVE FULL BASEMENTS WHEN APPLICABLE BY CODE

The Town of Pelham is now under the 2015 International Building Code.

Your application for Building Permit should include the following:

- 1.) Building Permit Application filled out in its entirety. Anything that is non-applicable should be filled in with "N/A". The application must be signed by the owner of the property or the contractor must have a signed agreement with the homeowner authorizing them to pull permits on behalf of the owner.
- 2.) Blueprint drawings of proposed work reduced to 8 ½" x 11", 8 ½" x 14" or 11" x 17". (NO LARGER PLANS WILL BE ACCEPTED)
- 3.) In the case of New Buildings, Additions, Renovations, or Thermally Isolated Sunrooms you will need to fill out a New Hampshire Residential Energy Code Application and submit it with your Building Permit Application.
- 4.) A COPY OF the Plot Plan of the property showing the location of the proposed construction drawn to scale. You will need to know the setbacks of the proposed structure to the property lines to submit your application. (Residential setbacks are 30' from the front of the property line, 15' from the sides of the property line and 15' from the rear of the property line).
- 5.) Septic System approval and plan for new construction, additions of bedrooms, or septic repairs. See Article K of the Town Health Ordinances for requirements.



Town of Pelham
6 Village Green
Pelham, NH 03076-3723
APPLICATION FOR BUILDING PERMIT
(603) 635-7811

1. LOCATION OF BUILDING	Street Location <hr/>						
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Subdivision</td> <td style="width: 33%; text-align: center;">Map</td> <td style="width: 33%; text-align: right;">Lot</td> </tr> <tr> <td colspan="3"> <input type="checkbox"/> Conventional Subdivision <input type="checkbox"/> Conservation Subdivision <input type="checkbox"/> Senior Housing Project </td> </tr> </table>	Subdivision	Map	Lot	<input type="checkbox"/> Conventional Subdivision <input type="checkbox"/> Conservation Subdivision <input type="checkbox"/> Senior Housing Project		
Subdivision	Map	Lot					
<input type="checkbox"/> Conventional Subdivision <input type="checkbox"/> Conservation Subdivision <input type="checkbox"/> Senior Housing Project							

2. TYPE OF IMPROVEMENT 1 <input type="checkbox"/> New Building 2 <input type="checkbox"/> Addition 3 <input type="checkbox"/> Alteration, renovation 4 <input type="checkbox"/> Repair, replacement 5 <input type="checkbox"/> Wrecking, demolition 6 <input type="checkbox"/> Moving, relocation 7 <input type="checkbox"/> Foundation ONLY	3. PROPOSED USE Residential 1 <input type="checkbox"/> Single Family 2 <input type="checkbox"/> Two or more family # of units _____ 3 <input type="checkbox"/> Garage 4 <input type="checkbox"/> Carport 5 <input type="checkbox"/> Shed 6 <input type="checkbox"/> Deck 7 <input type="checkbox"/> Pool 8 <input type="checkbox"/> Wood/Pellet Stove 9 <input type="checkbox"/> Certificate of Occupancy 10 <input type="checkbox"/> Other (specify in section 5)
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4. ESTIMATED COST 1 Electrical \$ _____ 2 Plumbing \$ _____ 3 Mechanical \$ _____ 4 Other \$ _____ Total Cost \$ _____	5. DESCRIPTION <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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6. PRINCIPAL TYPE OF FRAME 1 <input type="checkbox"/> Masonry (wall bearing) 2 <input type="checkbox"/> Wood frame 3 <input type="checkbox"/> Structural steel 4 <input type="checkbox"/> Reinforced concrete 5 <input type="checkbox"/> Other – Specify _____	7. Will the proposed structure meet current set back & lot size requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No Frontage _____ Lot Size _____ Front Setback _____ Rear Setback _____ Left Setback _____ Right Setback _____ 8. WCD (Wetland Conservation District) 1 Is the property located in a WCD area? <input type="checkbox"/> Yes <input type="checkbox"/> No 2 Is the proposed structure located within the WCD area? <input type="checkbox"/> Yes <input type="checkbox"/> No 9. Is a variance required? <input type="checkbox"/> Yes <input type="checkbox"/> No Has a variance been approved? <input type="checkbox"/> Yes <input type="checkbox"/> No Date of Hearing: _____ Case # _____
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10. PRINCIPAL TYPE OF HEATING FUEL 1 <input type="checkbox"/> Gas 2 <input type="checkbox"/> Oil 3 <input type="checkbox"/> Electricity 4 <input type="checkbox"/> Coal 5 <input type="checkbox"/> Other – Specify _____	11. DIMENSIONS 1 Number of Stories _____ 2 Total Living Area SF _____ 3 Foundation Size _____	12. NUMBER OF OFF-STREET PARKING SPACES 1 Enclosed _____ 2 Outdoors _____
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13. RESIDENTIAL BUILDINGS ONLY 1 Total Bedrooms: Finished _____ Unfinished _____ 2 Total Bathrooms: Full _____ ½ _____ ¾ _____	14. Is the proposed work within 250 ft. of Beaver Brook, Little Island, Gumpas, Long or Harris Ponds: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, has approval been sought from NHDES? <input type="checkbox"/> Yes <input type="checkbox"/> No (Evidence of approved DES Shoreline Application OR written exemption by DES must be provided with this application)
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15. IDENTIFICATION			
	NAME	MAILING ADDRESS	PHONE NUMBER
1. Owner			
2. General Contractor			
3. Electrician**			
4. Plumber**			
SIGNATURE OF OWNER		APPLICATION DATE:	

****ELECTRICAL & PLUMBING WORK REQUIRE SEPARATE PERMITS - THEY ARE NOT INCLUDED IN THE BUILDING PERMIT****

NOTE: CONSTRUCTION PLANS ARE NOT TO EXCEED 11"X 17"

*****PLANNING DEPARMTENT USE ONLY - DO NOT WRITE BELOW THIS POINT*****

Zoning/Planning Compliance

APPROVED

Conditions of Approval to be noted on Building Permit: _____

DENIED

Reasons for Denial: See ADMINISTRATIVE DECISION DATED: _____

_____	_____
Jenn Beauregard, Planner/Zoning Administrator	Date

Building Code Compliance

APPROVED

Conditions of Approval to be noted on Building Permit: _____

BUILDING PERMIT FEE: _____

_____	_____
Roland Soucy, Building Inspector	Date