

Pelham Parks and Recreation

109 Veterans Memorial Way, Pelham, NH (PVMP/Town Beach)
35 Keyes Hill Rd., Pelham NH (Tot Camp)
Camp phone: 603-635-2721 P&R Office Phone for Summer: 603-635-6951

General Info – 2024 PVMP Summer Camp

***** Parents - Please read in full. You are responsible for the entire content. *****

The Summer Camp is open to all children who reside in Pelham, NH, age 6 (by 7/1/24) through 13/14 (14 only if entering 8th grade in Sept. 2024). The six-week program at Pelham Veterans Memorial Park (PVMP) will run July 8 - August 16, 2024, from 9:30 am – 3:30 pm (closed on steady rain days; no make-up days nor refunds) Monday through Friday at a cost of \$595/one child, \$450 for each additional child in the same family for residents only for six weeks. Parents may also choose another time frame as outlined in our camp flyer for this year. **Please note that there will be NO DISCOUNTS for another week, two weeks or three weeks chosen after the start of camp, so register ahead.** Campers are not allowed to bring a guest to camp. All paper forms and payments are to be returned to 6 Village Green in person or by email or fax. There will be a handling charge deducted from any cancellations prior to the start of camp. No refunds thereafter.

Tot Camp is offered for ages 3-5 (3 as of 7/1/24) at E. G. Raymond Memorial Park at 35 Keyes Hill Road in Pelham for six weeks, on Tuesdays and Thursdays. Space is limited; first come, first served. Children must be able to use the bathroom, dress, and undress on their own. Tot camp starts July 9 and ends August 15, 2024. See the P&R office or website for forms on Tot Summer Camp.

There is no family discount for a child in PVMP camp and one in Tot camp. These programs are treated separately in terms of costs and expenses. There is no charge for a camp T-shirt that each child will receive at either camp on the first day of attendance.

We are accepting applications from students entering 9th or 10th grade in fall 2024 to our **CIT program**. They assist at PVMP camp or Tot Camp and will receive community hours for volunteering. A CIT application must be completed, and an interview may be scheduled. Letters of recommendation, and a birth certificate copy are additional requirements. There is limited space in this program. The cost is \$50/per student. CIT candidates **MUST** be age 14 or older by 7/1/24. There are **NO** exceptions to the age requirement. We hire paid positions for ages 16 and up.

REGISTRATION: Proof of Pelham residence is required. Sign-ups begin April 1, 2024, and end when we hit maximum numbers. Payment is required with registration. Children will be allowed to register late only on a space-available basis based on their age. Our office is open 8:00 am – 4:00 pm each weekday in the Town Hall at 6 Village Green. We cannot reserve names by phone. You may register **ONLINE** for the six-week option **ONLY** with a household account through our online software www.pelhamnh.recdesk.com until the deadline and pay with a charge card. You must call or stop by our office to register for the one- and three-week option and to receive the sibling discount. Checks or money orders payable to the Town of Pelham. **NOTE:** If paying by credit card, there will be a 2.97% + .50 convenience fee added to your transaction. It is the intent that no child shall be excluded due to financial hardship; please ask about a campership form if needed. We will need an emergency contact form for all campers. Since **there is no attendance requirement, the fees are not pro-ratable.** Each child is assigned a counselor for the summer in an age-appropriate group (Junior – ages 6, 7; Middies 8, 9; Intermediate – ages 9, 10; Senior – ages 12, 13+).

FIELD TRIPS: The field trips are returning this summer and are optional for all age groups at a separate cost. Each age group has at least a once-a-week trip, and seniors may have an additional trip. Children may still attend camp if they are not going on any given field trip. You must sign up for any trips your child will take **PRIOR** to the end of June as we need to confirm numbers to reserve buses. We will not take any field trip sign-ups after the start of camp.

BEHAVIOR AND DISCIPLINE: We need to state that our counselors are not hired to babysit or serve as disciplinarians. They will need your support for behavior concerns. ***We have a zero-tolerance policy*** in all cases where physical contact is involved. Camp rules include but are not limited to no aggression, bullying, or inappropriate contact between any participants; no use of alcohol, tobacco, or drug products, no swearing or verbal abuse, stealing, destruction of property, or fighting. All serious offenses of the rules will result in immediate dismissal from the program, without refund(s). Parents will be contacted during the day, if necessary, or at the day's end. All actions or decisions are at the sole discretion of the Camp Director and/or P&R Directors.

Personal property and WATERFRONT: Children are given the opportunity to swim or kayak each day at PVMP's Long Pond, which is the Pelham Town Beach. Lifeguards and counselors are always present. Towels, bug spray, sandals, and sunblock are recommended. Mark all property with the child's name. A Lost and Found bin will be set up at PVMP; please check regularly for any missing items. We are not responsible for any lost cash or lost or damaged personal property. Please refrain from sending your child to camp with any electronics.

MEDICAL INFORMATION: During the registration process you will be prompted to enter the name of an emergency contact person and will be asked if your child has any medical conditions or allergies, you want us to be aware of. It is of vital importance to the safety of your child that we can reach a parent, or person of their choosing, during the day. Our counselors and staff are certified in First Aid and CPR but there are no medical personnel at the camp. Prescriptions and/or over-the-counter medications cannot be dispensed. Epi-pens or inhalers may be stored at the camp office; they must be in sealed containers and labeled. Please review any medical situations with the P&R office *before* your child attends, as is needed. In the event of a family emergency, please call the camp at 635-2721 and choose option #2 and we will have your child ready to depart when you arrive. **No child can be left at camp on the first day if we do not have this emergency form!**

EXTENDED CARE: Before and After Summer Camp supervision is offered at PVMP from 7:30 am – 9:30 am at the start of camp and from 3:30 pm to 5:30 pm after camp. A form must be completed, and weekly fees paid each Friday at the camp. Children should be dropped off or picked up at the lodge building outside of camp hours, not at the site otherwise used for dropping off and picking up. *No child may be dropped off earlier than 9:20 am or picked up later than 3:30 pm at the designated site unless registered for extended care. PLEASE DO NOT LEAVE your child at the drop off before or after staff is present.* Late fees may be imposed and/or cancellation of registration without refund. Cost of extended supervision: \$2.00 per half hour, per child. Parents/guardians will be required to sign their child in and out each day. Our own camp staff attends to children in extended care at PVMP only.

DROP-OFF / PICK-UP: Children must be dropped off and picked up at the designated area unless otherwise directed (such as extended care). Each child must check in and out every day with an assigned counselor. Your patience in picking up or dropping off the children, especially during the first week is greatly appreciated. Please instruct your child NOT to leave with another person/family. Written permission is required for an adult other than a parent to pick up or drop off a child. Give notes to the camp office person or your child's counselor. If a child will arrive late to any program or is picked up early, you must notify us. call the camp office at 603-635-2721 choose option # 2. **Children will be given ID lightweight plastic wristbands upon arrival at PVMP daily. If your child arrives home with a wristband on, call us immediately.** Please remember to drive slowly anywhere at PVMP at any time! Speed is 5 mph strictly enforced.

RAINY DAYS: PVMP may ***not*** be open on heavy rain days so you must have a backup plan for your child. No refunds or proration of fees for any cancellation. If the weather is suspect, please check www.pelhamweb.com/recreation before calling into the office about cancellations. We will try to make decisions the evening before a given camp day or very early in the morning. For the safety of your children and our staff, we reserve the right to cancel a partial day at the discretion of the Recreation Director and/or Camp Director. As there are no adequate indoor facilities at PVMP, please plan to pick your child up early if it rains heavy later in day or is stormy or threatening with lightning. Pick-up will likely be at the lodge in this event. We will endeavor to stay open for a light or intermittent rainy day with reasonable temperatures and no forecast of thunderstorms. Tot Camp will run on rainy days.

LUNCH / FOOD: There is no available refrigeration at any of the camps for children. Campers must bring their own coolers or insulated bags with lunch, snack, or drinks, marked with their name. We have a soda machine in the lodge and at the waterfront building for purchase of drinks at PVMP. You may want to send an extra snack and/or drinks (recommended for children in extended hours). Children are expected to be responsible for their own money and to dispose of their own trash properly always. We do hand out treats to the children such as freeze pops, lollipops, ice creams, or other items and bring in foods for festivity days on occasion. The children will have the ability to purchase a lunch on most camp days; we will post a luncheon menu on the website before camp starts. ***Please let us know if you would need to have your child restricted in any way or if he/she has food allergies we should know about.***

CAMP ACTIVITIES: Please expect that your child will get dirty! Do not send them into camp with any clothing that you would not want to be subjected to possible permanent staining or tearing. Our counselors and supervisors will work to keep you informed of daily or weekly special events at the camp in order that your child may come prepared. We generally include arts and crafts as an activity option. ***Introductory letters from each supervisor will go home with your child the first few days, accompanied by a calendar of events.***

GROUP PLACEMENT: If you would like your child placed with a certain counselor or another child, note that on the registration form where the question appears. We will be putting together group lists prior to camp. Children will be placed in junior, middies, intermediate, or senior camp based on the age given on the registration form. We will not make changes in groups after camp. Please keep this in mind!

CAMP T-SHIRTS: T-shirts for campers will be available at the camp on the first day or two of attendance at no additional cost. We will have a variety of sizes; however, it will be first come, first serve on fit. We will not be ordering additional T-shirts. One per camper.

CELLPHONE USE: We prefer that children not bring cellphones or electronic games to camp. If they do, those devices are not allowed to be used, except at lunchtime. Kindly instruct your child.

*****IMPORTANT***: Full payment must accompany any camp registrations. Deposits cannot be accepted. Please be aware of this so that your child does not lose his/her place. *****

Feel free to email jcabral@pelhamweb.com or call the parks and recreation office at 603-635-2721 option # 3 with any questions!

Thank you!