



REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

Instructions

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.doj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: **PELHAM**

County: **HILLSBOROUGH**

Total of All Funds: **\$2028676.33**

PREPARER'S INFORMATION

First Name

EDMUND

Last Name

GLEASON

Street No.

3

Street Name

BUSH HILL RD

Phone Number

603 508 0536

Email (optional)

EGLEASON@PELHAMWEB.COM

REPORT OF THE TRUST FUNDS OF THE TOWN OF PELHAM NH ON DECEMBER 31, 2015

MS-9

NAME OF TRUST FUND	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITHDRAWALS	YEAR END BALANCE	INCOME				EXPENDED DURING YEAR	YEAR END BALANCE	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT				
CAPITAL RESERVE FUNDS											
Cistern Repair	30,000.00			30,000.00	5.03	5.98%	2.98			8.01	30,008.01
Cemetery Lot Repurchase	0.00			0.00	408.35	0.00%	0.06			408.41	408.41
Memorial Athletic Field	20,600.00			20,600.00	15,587.26	11.33%	3.65			15,590.91	36,190.91
Special Education CRF	75,000.00	125,000.00		200,000.00	0.62	14.95%	11.67			12.29	200,012.29
Pandemic	0.00			0.00	1,184.85	0.00%	0.12			1,184.97	1,184.97
E.G. Raymond Park	46,261.67			46,261.67	1,697.01	25.44%	4.80			1,701.81	47,963.48
School Building Land	10,000.00			10,000.00	41.42	5.50%	1.03			42.45	10,042.45
School Building Land-High Schol	0.00			0.00	4,632.74	0.00%	0.48			4,633.22	4,633.22
Senior Center Bus	0.00	25,000.00		25,000.00	3,206.05	0.00%	1.86			3,207.91	28,207.91
Sr. Center Addition	0.00			0.00	4,575.68	0.00%	0.48			4,576.16	4,576.16
Tallant Rd. & Willow St.	0.00			0.00	74,806.10	0.00%	7.49			74,813.59	74,813.59
Town Building Emer. Repair	0.00			0.00	1,578.28	0.00%	0.12			1,579.40	1,579.40
Total Capital Reserve Funds	181,861.67	150,000.00	0.00	331,861.67	107,724.39	63.19%	34.74	0.00		107,759.13	439,620.80
CEMETARY TRUSTS											
General Maintenance	27,975.00	12,480.00		40,455.00	75.31	5.58%	3.88			79.19	40,534.19
CONSERVATION											
Conser. Easement	5,000.00			5,000.00	2,697.51	1.00%	0.79			2,698.30	7,698.30
ESCROW ACCOUNTS											
LIBRARY TRUSTS											
Library Renovation	5,239.39			5,239.39	22.04	1.04%	0.48			22.52	5,261.91
PARKS & RECREATION											
Muldoon Park - Private	0.00			0.00	102.47	0.00%	0.01			102.48	102.48
Muldoon Park - Public	0.00			0.00	82.76	0.00%	0.01			82.77	82.77
Pelham Veterans Memorial Park	4,215.00	2,406.00	(181.61)	6,439.39	185.76	0.84%	0.55			186.31	6,625.70
Raymond Park Trust Private	5.00			5.00	0.00	0.00%				0.00	5.00
Raymond Park Trust Public	23,990.80		(9,940.00)	14,050.80	11,594.62	4.78%	3.09			11,597.71	25,648.51
PENSION/INSURANCE FUNDS											
Compensated Absense	108,357.67	30,000.00		138,357.67	53,499.69	21.60%	18.03			53,517.72	191,875.39
SCHOOL/SCOLARSHIP FUNDS											
ADA Modification	16,250.00			16,250.00	9,080.03	3.24%	2.54			9,082.57	25,332.57
Pelham HS Sr Scholarship Fd	3,839.93		(200.00)	3,639.93	0.53	0.77%	0.36			0.89	3,640.82
School Building Maint.	200,000.00	25,000.00		225,000.00	12,057.49	39.86%	22.02			12,079.51	237,079.51
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					BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT				
ROAD/TOWN FUNDS											
Forest Mgmt Committee	106,874.21	9,819.75		116,693.96	27,389.16	21.30%	13.96			27,403.12	144,097.08
Recycling Facility	0.00			0.00	207.69	0.00%	0.03			207.72	207.72
Recycling Equipment	0.00			0.00	397.91	0.00%	0.06			397.97	397.97
Total Individual Trusts	501,747.00	79,705.75	(10,321.61)	571,131.14	117,392.97	100.00%	65.81	0.00	0.00	117,458.78	688,589.92

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CEMETARY TRUSTS												
Perpetual Care	562,111.12				586,078.98	81,226.36	73.22%	13,497.64			88,888.18	674,967.16
E & A Raymond	273.33				284.99	324.02	0.04%	6.56			327.74	612.73
Eva Pariseau	604.42				630.19	458.43	0.08%	14.51			466.66	1,096.85
Henry Currier	426.20				444.37	463.85	0.06%	10.23			469.66	914.03
Koehler/Cahill	243.59				253.97	341.52	0.03%	5.85			344.84	598.81
Myron Robie	6,014.88				6,271.35	2,021.58	0.78%	144.43			2,103.56	8,374.91
LIBRARY TRUSTS												
Charels Seavey	6,934.31			(2,000.00)	5,229.98	665.11	0.90%	166.51			759.63	5,989.61
E & E Chalifoux	5,999.86				6,255.69	709.44	0.78%	144.07			791.22	7,046.91
Frank Woodbury	11,780.92				12,283.24	1,653.83	1.53%	282.89			1,814.41	14,097.65
Mary Gage	1,199.24				1,250.38	77.99	0.16%	28.80			94.34	1,344.72
Noreen Brown	32,381.57				33,762.29	1,811.39	4.22%	777.56			2,252.77	36,015.06
Sherman Hobbs	5,758.54				6,004.08	474.52	0.75%	138.28			553.02	6,557.10
Anna M. Beaudoin Book Fund	54,428.53			(2,000.00)	54,749.31	1,084.04	7.09%	1,306.96			1,825.93	56,575.24
PENSION/INSURANCE FUNDS												
SCHOOL/SCOLARSHIP FUNDS												
Dr. Ernest M. Law	11,492.86	575.00	(250.00)		12,307.91	620.45	1.50%	275.97			777.10	13,085.01
Grace C O'Hearn	6,895.92		(600.00)		6,589.95	209.31	0.90%	165.59			303.31	6,893.26
Lanseigne Case Mem.	11,491.26		(200.00)		11,781.24	180.42	1.50%	275.93			337.05	12,118.29
Robinson Tennis Court	4,005.47				4,176.26	2,361.09	0.52%	96.18			2,415.69	6,591.95
Ruth Richardson	5,695.75		(250.00)		5,688.61	100.29	0.74%	136.77			177.93	5,866.54
Starlighters Drum	5,796.45		(400.00)		5,643.60	61.56	0.76%	139.19			140.57	5,784.17
John & Glenys Wolfendend	27,288.15		(1,500.00)		26,951.69	573.36	3.55%	655.25			945.31	27,897.00
ROAD/TOWN FUNDS												
H. Tracy Davis Mem.	6,888.35				7,182.06	853.56	0.90%	165.41		(90.91)	856.55	8,038.61
Total Individual Trusts		767,710.71	575.00	(7,200.00)	793,820.14	96,272.12	100.00%	18,434.58		(90.91)	106,645.47	900,465.61
Total All Trust Funds		1,451,319.38	230,280.75	(17,521.61)	1,696,812.95	321,389.48		18,535.13		(90.91)	331,863.38	2,028,676.33



New Hampshire
Department of
Revenue Administration

2015
MS-9

Report of The Trust Funds ?

		Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
	Date of Creation					
	Name of Trust Fund					
	Type of Fund ?					
	Purpose of Trust					
	How Invested ?					
PRINCIPAL	Balance Beginning of Year ?					
	New Funds Created ?					
	Cash Gains or Losses on Securities ?					
	Withdrawals ?					
	Balance End of Year					
INCOME	Balance Beginning of Year ?					
	Income During Year (Amount) ?					
	Expended During Year ?					
	Balance at End of Year					
	Grand Total Principal & Income End of Year ?					
Add New Page		Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund



Principal Only ?

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1			
2			
3			
4			
5			



New Hampshire
Department of
Revenue Administration

2015
MS-9

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Edmund

GLEASON

24 Feb 16

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

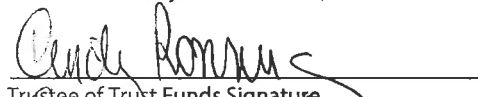
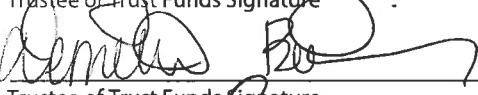
- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlarneau: shelly.gerlarneau@dra.nh.gov
- Stephanie Derosier: stephanie.derosier@dra.nh.gov

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

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Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397